

## MARCH 14, 2012 – WORK SESSIONS

## Summary Minutes

Work Session was held between the County Commissioners and Public Works on Wednesday, March 14, 2012, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners: Helen Price Johnson, Chair** **Staff: Pam Dill**  
**Kelly Emerson, Member (via teleconference from Camano)**  
**Angie Homola, Member**

**Staff Present: Bill Oakes, Director, Steve Marx, Jack Taylor, Dave Bonvouloir, Connie Bowers, Justin Burnett “Whidbey News Times” Jeff Lauderdale, Rufus Rose**

**Others Present: Elaine Marlow, Budget Director**

Record Part 1 @00:05

## Solid Waste

**Subject/Description: Justification for Sole Source Purchase: Budgeted Nedland NC-200 Stationary Solid Waste Compactor Replacement - Bayview**

**Attachment:** Memo dated 2/7/12 from Dave Bonvouloir, to BOCC, Quotation from Recycle Systems, LLC

**Action Requested:** Authorize Recycle Systems, LLC to Supply & Install a Nedland NC-200 Stationary Compactor w/30 cubic yard Detachable Container at the Bayview Transfer Station including all Setup & Training without Competitive Bidding.

**Follow Up:** Okay with the full Board to move resolution forward to a Monday agenda.

**Subject/Description: Swap Out of Solid Waste Compactor – AMFAB TP-150, Purchased From Nanaimo, B.C. in 2009**

**Attachment:** Memo dated 2/15/12 from Dave Bonvouloir, to BOCC, Quotation from Recycle Systems, LLC

**Action Requested:** Approval of Swap Out of Solid Waste Compactor; Estimated Cost: \$70,000 (incl WSST)

**Follow Up:** Okay with full Board to move forward to a Monday agenda.

**Subject/Description: Purchase off State Contract for New Front-End Loader or Sole Source Purchase of Pre-Owned Unit**

**Attachment:** Memo dated 2/17/12 from Dave Bonvouloir, to BOCC

**Action Requested:** Purchase Order No. 9178 – Pape Machinery; Front End Loader – 544K/Tier 3; Purchase off State Contract #16904; \$71,405.03 (incl WSST & Trade-in)

**Follow Up:** Okay with full Board to move forward to a Monday agenda.

**Subject/Description: RFP for Coupeville Solid Waste Facility Post Closure Gas/Groundwater Monitoring & Laboratory Services**

**Attachment:** Memo dated 2/27/12 from Dave Bonvouloir to BOCC

**Action Requested:** Approval to go out for Request for Proposals for LF Gas System Sampling & Field Adjustment, Groundwater Testing, reporting & laboratory analysis for Coupeville Solid Waste Facility.

**Follow Up:** Okay with full Board to move forward with RFP.

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**Roads**

**Subject/Description: Heller Road Speed Limit**

**Attachment:** Memo dated 2/27/12 from Connie Bowers to BOCC

**Action Requested:** Approval of County Engineer recommendation to reduce the speed limit on Heller Road between Swantown Road and Barrington Drive to 35 mph. The recommendation is supported by the corridor speed study completed by the City of Oak Harbor and the current posting.

**Follow Up:** Okay with full Board to move forward to a Monday agenda to set for public hearing.

**Subject/Description: Update to Terry's Corner Rural Arterial Program Funds**

**Attachment:** Memorandum dated 2/24/12 from Connie Bowers to BOCC

**Information:** The original scope of the Terry's Corner project has changed and the current scope of work does not reflect the approved funding. Island County Public Works is withdrawing the project funding and reapplying for funding for five projects in this biennium.

**Subject/Description: Golf Cart Ordinance**

**Attachment:** none

**Discussion:** Bill Oakes noted that currently, two areas in Island County are seeking the golf cart zone designation, Beverly Beach and Camaloch Golf Course (from their gate to the plaza). A public hearing on Ordinance C-133-11 was held on January 23, 2012. The ordinance was tabled awaiting legislative action.

**Follow up:** Commissioner Price Johnson will seek clarification from the legislature prior to moving forward with the ordinance.

**Subject/Description: 2012 Paving & Oiling Program**

**Attachment:** Memo dated 2/14/12 from Joe Araucto to BOCC

**Information:** Bill Oakes presented the Annual Paving and Oiling Program for the year 2012.

**Subject/Description: Discuss Call for Bids for 2012 Culvert Supplies**

**Attachment:** General Provisions Specifications and Bid Proposal

**Action Requested:** Bill requested authorization to call for bids for 2012 culvert supplies.

**Follow up:** Okay with full Board to move resolution forward to Monday's agenda.

**Subject/Description: Discuss Call for Bids for 2012 Liquid & Concrete Asphalt Supplies**

**Attachment:** General Provisions, Specifications & Bid Proposal

**Action Requested:** Approving Specifications and authorizing a Call for Bids for Liquid and Concrete Asphalt materials for the period of May 1, 2012 to May 1, 2013.

**Follow Up:** Okay with full Board to move resolution forward to Monday's agenda.

**Subject/Description: Discuss Purchase of 2012 Paint & Bead Supplies off Washington State Contract**

**Attachment:** PO #9556 – Alpine Products, Inc.

**Action Requested:** Purchase Order No. 9556 – Alpine Products, Inc.; White & Yellow Traffic Marking Paint; \$182,385.01(incl WSST); Purchase Order No. 9557 – Alpine Products, Inc.; Glass Beads Type 1 for Traffic Marking Paint; \$50,877.86 (incl WSST)

**Follow Up:** Okay with full Board to move forward to Monday's agenda.

**Subject/Description: Discuss Purchase of Hopper Sander off Washington State Contract**

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**Attachment:** PO # 9558, Quote, Current Contract Information (12304), Change Notice No. 21 & Attachment "A"

**Action Requested:** Purchase Order No. 9558 – Northend Truck Equipment, Inc.; Hopper Sander; \$19,155.11 (incl WSST & trade-in)

**Follow Up:** Okay with full Board to move forward to a Monday agenda.

**Subject/Description:** **Discuss Purchase of (4) New Holland Tractors/Mowers off Washington State Contract**

**Attachment:** PO# 9559, Draft Resolution, Quotes, Contract 080506

**Action Requested:** Purchase Order No. 9559 – Brim Tractor Company, Inc.; 4 New Holland Tractors/Mowers; \$292,042.29 (incl WSST & trade-in)

**Follow Up:** Okay with full Board to move forward to a Monday meeting.

**Subject/Description:** **Discussion of Bid Award for 2012 Asphalt Grinding/Reclaiming/Trenching Machines**

**Attachment:** PO# 9560, Bid Comparison & Bid Proposal

**Action Requested:** Purchase Order No. 9560 – Asphalt Zipper, Inc.; New 2012 Portable Asphalt Grinding/Reclaiming/Trenching Machine; \$81,785.88 (incl tax & trade-in)

**Follow Up:** Okay with full Board to move forward to Monday's meeting.

**Subject/Description:** **Discuss Bid Award of 2012 LeeBoy 30000 Force Feed Belt Loader**

**Attachment:** PO # 9561, Bid Comparison Summary & Bid Proposal

**Action Requested:** Purchase Order No. 9561- Modern Machinery Co., Inc.; New 2012 LeeBoy 3000 Force Feed Loader; \$199,980.83 (incl WWST & trade-in)

**Follow Up:** Okay with full Board to move forward to Monday's meeting.

**Surface Water**

**Subject/Description:** **Edgecliff Drive outfall**

**Attachment:** none

**Proposed Action:** Authorization to move forward with a Memorandum of Understanding with the City of Langley on a joint project to fix the drainage outfall.

**Follow up:** Okay with full Board to move forward and negotiate a MOU with the City of Langley.

**Public Works**

**Subject/Description:** **Dave Mackie Park – Grandstand & Backstop Repairs**

**Attachment:** Memo from Steve Marx, to BOCC/Specifications/Scope of Work/Preliminary Cost Estimate

**Action Requested:** Approval to move forward with repairs to Dave Mackie Park grandstand and backstop; Estimated cost: \$22,000.00

**Follow Up:** Okay with full Board to move forward with repairs.

**Subject/Description:** **Trillium Community Forest – Conceptual Discussion**

**Attachment:** yes

**Discussion:** Public Works has been working with WCLT and a group of community representatives for over a year and is getting closer to creating documents that will eventually transfer the property to county ownership. Several documents are being created to formulate the property transfer. It is a living document that will be reviewed periodically by the County and WCLT.

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Management Plan will include:

- Forest management plan – WCLT will implement
- Permitted and non permitted uses
  - Non-motorized uses
  - Hunting
- Trail system use
- Structures allowed
- ADA considerations
- Access and expansion
- Wildlife and habitat
- Wetlands and streams
- Financial plan

Other documents:

- Purchase and sale agreement
- Formal conservation easement
- Adopt a park agreement

## EXECUTIVE SESSION ANNOUNCED

The Board of Island County Commissioners met in Executive Session as allowed under RCW 42.30.110(1)(b) to discuss acquisition of real estate, beginning at 10:50 a.m., in the Commissioner's Hearing Room, County Annex Building, 1 NE 6<sup>th</sup> Street, Coupeville, Washington. The session lasted 10 minutes with no announcement afterwards in open public session.

## Health Department Summary Minutes

Work Session was held between the County Commissioners and the Health Department on Wednesday, March 14, 2012, at 11:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair  
Kelly Emerson, Member (via teleconference from Camano)  
Angie Homola, Member

**Staff Present:** Keith Higman, Director, Kerry Grave, Joe Laxson, Dr. Roger Case, Lori Clark

**Others Present: Elaine Marlow, Budget Director, Dave Finet, Opportunity Council, Lisa Clark, Opportunity Council, Bill Oakes, Bob Pederson, Jackie Henderson, Lynda Richards, Jeff Lauderdale, Rufus Rose**

*Note: The first Health Department Work Session of the month is designated for informal discussion of Board of Health matters.*

Record Part 1 @01:40:35

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**Administration**

**Subject/Description:** Opportunity Council – CDBG Community Public Service Grant

**Attachment:** yes

**Discussion:** The Department of Commerce contacted Island County about CDBG Public Services Grants that are available to non-entitlement counties for pass through to regional Community Action Programs. The Opportunity Council is the Community Action Agency for Island, San Juan and Whatcom Counties. The proposed grant amount for all three counties is \$85,561.00 (\$3000.00 is designated for county administration costs). The request is for Island County to be the fiduciary for the funds not only for the delivery of services in Island County, but in San Juan and Whatcom counties as well.

There was some concern expressed by the Board and staff regarding administration costs exceeding \$3000.00. Keith indicated that the final application, due in mid March, will help them determine the next steps and provide some clarity on the County's investment as the fiduciary agent.

**Follow up:** Keith will work with Jackie Henderson and the Opportunity Council and come back before the Board with additional information.

**Subject/Description:** Water Availability Verification – Nordic Lodge

**Attachment:** none

**Action Requested:** Whidbey Island Nordic Lodge was told by the Town of Coupeville that their water mains did not extend to their property at the southeast corner of the intersection of SR20 and Jacobs Rd. Whidbey Island Nordic Lodge pursued an alternative source of water and received Well Site Approval from the County. The Town of Coupeville has now informed Whidbey Island Nordic Lodge that they are within the Town of Coupeville's Water Service Area and will need to appeal to the BOCC for a waiver to form their own water service area.

**Follow up:** Keith Higman will draft a legal assistance request regarding the Boards authority to reduce the existing service area of a willing purveyor.

**Subject/Description:** Department of Health – Consolidated Contract

**Attachment:** Contract No. C16886, Amendment No. 1

**Action Requested:** 2012-2014 Consolidated Contract with the Department of Health; Contract No. C16886, Amendment #1; Contract Amendment Amount: \$156,154.00

**Follow up:** Okay with full Board to move forward following legal and risk review.

**Subject/Description:** Staff leave without pay request

**Attachment:** none

**Action Requested:** Approval for 72 hours leave without pay.

*Commissioner Homola moved to authorize the Chair to sign a leave slip for 72 hours leave without pay for Doug Kelly. The motion was seconded by Commissioner Emerson and carried unanimously.*

**Environmental Health**

**Subject/Description:** Waiver of Competitive Solicitation for Procurement of Internet Based Software Services

**Attachment:** BOCC Resolution No. C-37-12/BOH Resolution No. HD-10-12

**Action Requested:** Approval of a resolution for a Waiver of Competitive Solicitation for Procurement of Internet Based Software Services; Contract with OnlineRME, LLC-Internet based

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software service to Island County and onsite sewage system Maintenance Service Providers to record onsite inspections online and interface with the County's Interlocking database. The public will have internet access to their inspection data submitted by MSPs; Contract No. HD-09-12; Contract Amount: \$6,200 (first year only)

**Follow up:** Okay with full Board to move forward to Monday meeting.

**Planning & Community Development**  
**Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, March 14, 2012 at 11:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
Kelly Emerson, Member (via teleconference from Camano)  
Angie Homola, Member

**Staff Present:** Bob Pederson, Director, Paula Bradshaw, Andrew Hicks, Troy Davis

**Others Present:** Elaine Marlow, Budget Director, Rufus Rose, Jeff Lauderdale

Record Part 1 @02:34

**Subject/Description:** WSR 050/10 – Camano Vista Water District

**Attachment:** Staff Report & Recommendation

**Action Requested:** Applicant is proposing to document their service area boundaries. Planning staff recommends approval.

**Follow up:** Okay with full Board to move forward to Monday, March 19, 2012 to schedule for public hearing on April 2, 2012 at 10:15 a.m.

**Subject/Description:** WSR 297/11 – Mutiny Bay Park Water Association

**Attachment:** Staff Report & Recommendation

**Action Requested:** Applicant is proposing to correct their water service area boundary to include an adjacent parcel that has been provided water service by their water system since the mid 1980s. Planning staff recommends approval.

**Follow up:** Okay with full Board to move forward to Monday, March 19, 2012 to schedule for public hearing on April 2, 2012 at 10:15 a.m.

**Subject/Description:** WSR 002/12 – Rocky Point Community Club Water

**Attachment:** Staff Report & Recommendation

**Action Requested:** Applicant is proposing to correct their water service area boundary to include an adjacent parcel that has been provided water service by their water system since the late 1960s.

**Follow up:** Okay with full Board to move forward to Monday, March 19, 2012 to schedule for public hearing on April 2, 2012 at 10:15 a.m.

**Subject/Description:** PBRs 323/11 – Chris & Amy & Gulick

**Attachment:** Summary of Application and Recommendation

**Action Requested:** Applicants are requesting that their four (4) parcels (totaling 78.13 acres) on South Whidbey Island be admitted into the Public Benefit Rating System current use taxation program. Planning staff recommend conditional approval.

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**Follow up:** Okay with full Board to move forward to Monday, March 19, 2012 to schedule for public hearing on April 2, 2012 at 10:15 a.m.

**Subject/Description:** Temporary Uses Permit Fee

**Attachment:** none

**Action Requested:** Approval of one-time fee for annual recurring events. Commissioner Emerson suggested there be an end date on these types of permits.

*Commissioner Homola moved to direct staff to modify the fee process for temporary use permits in order to not duplicate the cost with a termination limit of ten years. The motion was seconded by Commissioner Emerson and carried unanimously.*

**Subject/Description:** Refinement of the 2012 Docket

**Attachment:** Draft 4 – Planning Work Program Timeline

**Action Requested:** Selection of the 2012 Annual Review Docket

**Follow up:** Further refinement at the next work session.

**Island County Treasurer**  
**Summary Minutes**

Work Session was held between the County Commissioners and the Treasurer on Wednesday, March 14, 2012, at 1:30 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair      **Staff:** Pam Dill  
Kelly Emerson, Member (via teleconference from Camano)  
Angie Homola, Member

**Present:** Ana María d Nunez, Treasurer, Jill Smith

**Others Present:** Elaine Marlow, Budget Director

Record @03:15

**Subject/Description:** Request for Bids: Title Companies re: Properties on Certificate of Delinquency

**Attachment:** none

**Information:** Jill Smith informed the Board the Treasurer's Office was soliciting bids for Title Reports. Bids are due by 3:00 p.m. on May 3, 2012. The Title Reports being solicited are required for purposes of determining parties and persons to whom notice should be given in connection with the 2012 real property tax foreclosure.

**Subject/Description:** Status of Property Tax Statements processing

**Attachment:** none

**Information:** The file has gone to Masters Touch; taxes available on-line - 7-10 business days to process.

**Human Resources**

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**Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, March 14, 2012 at 1:45 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
   Kelly Emerson, Member (via teleconference from Camano)  
   Angie Homola, Member

**Staff Present:** Melanie Bacon, Human Resource Director

**Others Present:** Elaine Marlow, Budget Director, Mary Engle, Assessor, Brooke Powell, Superior Court/Juvenile Administrator, Anne LaCour, Tim Lawrence, Rufus Rose, Jeff Lauderdale

Record @ 3:27:29

**Subject/Description:** PAA's

**Attachment:** none

**Action Requested:**

**Assessor**

- Temporary Part-time Admin Assistant NR 5 (*20 hours per week for 12 months*) (Board approved though the end of 2012)
- Promotion from Appraiser Trainee (C-6) to Appraiser 1 (C-8) – Okay with Board.
- Request to have two jobs reviewed by Bob Braun for reclassification in order to clarify whether or not inclusion or exclusion of the essential function of "levy analysis" results in a pay grade change. – Okay with Board.

**Juvenile Detention**

- Assistant Court Manager, NR9 (replacement position) – Okay with Board

**Auditor**

- Licensing Assistant, C10 (*replace at C9*) – Okay with Board.
- Voter Registration Deputy, C8 (*upgrade position to C9*) - Okay with Board.
- Junior Licensing Deputy, C-7 (*upgrade position to C-8*) - Okay with Board.

**Public Health**

- WIC Certifier, C6, 29 hours per week (*replacement position*) – Okay with Board.

**WSU/Budget**

- Request by WSU Extension and Budget Director to split the services of Lynette Goodell, WSU Accounting Supervisor NR10; job change to 50% WSU and 50% Budget – Okay with Board.
- Request by WSU to hire a .5 Administrative Assistant, NR7 - Okay with Board.



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**Commissioners**

- Request to have the Camano Island Office Assistant position reviewed for reclassification through Bob Braun's office. – Okay with Board.

**WSU / Extension Services**  
**Summary Minutes**

Work Session was held between the County Commissioners and WSU/Extension on Wednesday, March 14, 2012, at 2:10 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
Kelly Emerson, Member (via teleconference on Camano)  
Angie Homola, Member

**Staff Present:** Tim Lawrence, Director, Lynette Goodell

**Others Present:** Elaine Marlow, Budget Director

Record @03:56

**Subject/Description:** Update on Island County Noxious Weed Control Program

**Attachment:** none

**Information:** Hired Janet Stein as the Noxious Weed Coordinator - .5 FTE

**Subject/Description:** Update on Higher Education Opportunities in Island County

**Attachment:** none

**Discussion:** Tim Lawrence met with Dr. Paul Pitre, special assistant to President Elson S. Floyd, for Washington State University's development of educational programs at the University Center of North Puget Sound. They discussed the new WSU programs in engineering, hospitality and communications that will be coming to the Everett Campus in the near future and the issues and constraints with higher educational opportunities in Island County.

**Subject/Description:** Update on Whidbey Gardening Workshop and other Extension Programs

**Attachment:** none

**Discussion:** Whidbey Gardening Workshop was held on March 10, 2012 in Oak Harbor; 215 people attended.

**Sheriff**  
**Summary Minutes**

Work Session was held between the County Commissioners and the Sheriff on Wednesday, March 14, 2012, at 2:15 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
Kelly Emerson, Member (via teleconference from Camano)  
Angie Homola, Member

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**Staff Present:** Sheriff Mark Brown, Undersheriff Kelly Mauck, Wylie Farr, De Dennis, Jail Administrator

**Others Present:** Elaine Marlow, Budget Director

Recording @04:02:05

**Subject/Description:** Purchase Order # 8889 – Honda motor for Almar

**Attachment:** PO #8889/Bid sheet

**Action Requested:** Approval of Purchase Order No. 8889 – E.Q. Harbor Service & Sales; 1 ea Honda Outboard Engine for the 22' Almar which is used in the Marine Safety Boating Program; \$18,735.54 (funding from Federal MSU grant)

**Follow-up:** Okay with full Board to move forward to a Monday agenda.

**Add-on**

**Subject/Description:** COPS Grant Program Request

**Attachment:** yes

**Action Requested:** Approval to move forward with submitting application for COPS Hiring Program.

**Follow up:** Okay with full Board to move forward with application process.

**Commissioners Agenda**

**Summary Minutes**

The County Commissioners met during Work Session on Wednesday, March 14, 2012 at 2:40 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
Kelly Emerson, Member (via teleconference from Camano)  
Angie Homola, Member

**Others Present:** Elaine Marlow, Budget Director, Cathy Dalmeida, Carla Waite

Record@04:23:40

**Subject/Description:** Fair Association Board of Directors

**Attachments:** yes

**Action Requested:** Extend Dan Ollis's term on Fair Association Board of Directors

**Follow up:** Okay with full Board to extend term for 6 months.

**Subject/Description:** Consider reappointment to Civil Service Commission

**Attachments:** yes

**Action Requested:** The Board considered applicants for the Civil Service Commission.

**Follow-up:** Okay with Board to move recommendation forward to Monday's meeting.

**Subject/Description:** Consider reappointment/appointment to the Camano Island Mosquito Control Board

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**Attachments:** yes

**Action Requested:** The Board considered applicants for the Camano Island Mosquito Control Board.

**Follow up:** Okay with Board to move recommendation forward to Monday's meeting.

**Subject/Description:** Consider appointments to the Conservation Futures Advisory Board

**Attachments:** yes

**Action Requested:** The Board considered applicants for the Conservation Futures Advisory Board.

**Follow up:** Okay with Board to move recommendation forward to Monday's meeting. Re-advertise for remaining open positions.

**Subject/Description:** Consider appointment/reappointments to the Veteran's Advisory Board

**Attachments:** yes

**Action Requested:** The Board considered applicants for the Veteran's Advisory Board.

**Follow up:** Okay with Board to move recommendation forward to Monday's meeting.

**Subject/Description:** Volunteer Solutions

**Attachments:** yes

**Discussion:** Use of United Way's Volunteer Solutions site to post open volunteer committee positions.

**Follow up:** Send Legal Assistance request to Dave Jamieson, Chief Civil Deputy Prosecuting Attorney.

**Subject/Description:** Greenhouse Gas Emissions (GHG) Reduction Target Adoption

**Attachments:** yes

**Action Requested:** Move forward with resolution adopting a greenhouse gas reduction target for government operations at a minimum of 1% per year. Cathy Dalmeida recommended that Island County Government adopt GHG reduction policies; in conjunction with Council of Governments (COG) set reduction targets for the Island County community; and pursue matching funds from NWCAA for a Puget Sound Energy Resource Conservation Manager grant.

**Follow up:** Commissioner Homola and Commissioner Price Johnson approved moving resolution forward to a Monday meeting.

**Add-on**

**Subject/Description:** Mukilteo Multimodal Ferry Terminal Project

**Attachment:** yes

**Action Requested:** Letter of Support for the WSDOT Ferries Division 2012 FTA Discretionary Grant Application

**Follow Up:** Commissioner Price Johnson and Commissioner Homola supported signing on to the letter of support for the WSDOT Ferries Division 2012 FTA Discretionary Grant Application for the Mukilteo Multimodal Ferry Terminal Project.

**Budget Director/GSA/IT**  
**Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, March 14, 2012, at 3:45 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

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**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
   Kelly Emerson, Member (via teleconference from Camano)  
   Angie Homola, Member

**Staff Present:** Elaine Marlow, Budget Director

**Others Present:** Betty Kemp, Sandey Brandon, Brena Gustafson

Record @ 05:35:05

**Subject/Description:** Pole (Skarberg) Building – Historical Designation

**Attachments:** Application

**Action Requested:** Langley's Historic Preservation Commission has asked the County to nominate the Pole (Skarberg) Building at the Fairgrounds to be placed on the City of Langley's Register of Historic Places.

*Commissioner Homola moved to authorize the Chair to sign the nomination form. The motion was seconded by Commissioner Emerson and carried unanimously.*

**Subject/Description:** Budget/GSA/IT reorganization

**Attachments:** none

**Information:** Elaine Marlow requested authorization from the Board to work with Human Resources to develop a combined mailroom/custodian position.

**Follow-up:** Continue discussion at a future work session.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

\_\_\_\_\_  
Helen Price Johnson, Chair

\_\_\_\_\_  
Kelly Emerson, Member

\_\_\_\_\_  
Angie Homola, Member

ATTEST:

\_\_\_\_\_  
Elaine Marlow, Clerk of the Board